

**WORCESTERSHIRE COUNTY COUNCIL  
EXTENDED VOLUNTEER REGISTRATION  
FORM: WORKING WITH CHILDREN OR  
VULNERABLE ADULTS**



**PERSONAL DETAILS**

SURNAME.....

FORENAMES.....

TITLE (Mr,Mrs, Ms etc).....

ADDRESS.....

.....

.....

.....

POSTCODE.....

HOME TELEPHONE..... MOBILE.....

**GENERAL INFORMATION**

1. Please provide details of all your employment history starting with current/most recent employment (including any gaps in employment and the reason for these gaps). Please include any voluntary work experience.

2. Please outline the type of volunteer work that you would find interesting to do.

3. Do you have any particular skills or experience that you would like to tell us about, which you think we may be able to utilise? This may include previous volunteer work that you have undertaken, as well as other skills or experience that you might have gained through paid work, domestic work, study, or general interests and life experience (this does not need to be specific to working with children or vulnerable adults).

4. Please give us some indication of the amount of time you are able to give to volunteer work. Please specify how many hours and how often you can volunteer for us.

5. If you need any particular arrangements to be made for an interview/telephone discussion e.g. access, sign interpreter, induction loop system, taping of documents etc., please specify them below:

6. How did you find out about volunteer opportunities with Worcestershire County Council?

7. Do you have a current valid driving licence? Yes/No

8. Do you have access to a vehicle? Yes/No  
If yes, what type?

Car -  Motorbike -  Moped -  Bicycle -   
Other (Please specify) .....

9. If you answered yes to question 8, would you be willing to use the vehicle as part of your volunteer work (business mileage can be reimbursed)? Yes/No

10. If you answered yes to question 9, are you willing to check with the insurers that the vehicle is insured for you to use for business purposes? Yes/No

11. Convictions.

As the work of this post involves working with children, other vulnerable groups or in a position of trust it is therefore exempt from the provisions of the Rehabilitation of Offenders Act 1974. The County Council will check with the Disclosure and Barring Service (DBS) to see if you have any criminal convictions.

If this post meets 'Regulated Activity' (as defined in the Safeguarding Vulnerable Groups Act 2006 as amended by the Protection of Freedoms Act 2012) the relevant barred list(s) for children and adults will also be checked. You must disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions as these will be supplied by the DBS. Please see: [www.gov.uk/government/publications/filtering-rules-for-criminal-record-check-certificates](http://www.gov.uk/government/publications/filtering-rules-for-criminal-record-check-certificates) for information regarding filtering of convictions.

Any information given will be treated as confidential. You should note that disclosing a conviction does not necessarily bar you from appointment. Failure to disclose may result in the withdrawal of your volunteering at the County Council.

Please give details and dates of any unspent and unfiltered spent criminal convictions, disqualifications, cautions or driving offences (or alternatively state "none" if that is the case):

12. Please give details of two people who are able and willing to comment on your suitability for volunteering.

- If you are currently working/ volunteering with children or vulnerable adults in any capacity, one should be related to the organisation concerned.
- If you are not currently working/ volunteering with children or vulnerable adults in any capacity but have done so previously, one/both should be related to the organisation/s concerned.

1<sup>st</sup> Referee

Name:

Title:

Address:

  

Daytime Telephone Number:

  

Relationship to you:

2<sup>nd</sup> Referee

Name:

Title:

Address:

  

Daytime Telephone Number

  

Relationship to you:

Do you wish to be consulted before referee is approached?

Yes  No

Do you wish to be consulted before this Referee is approached?

Yes  No

**Declaration**

I declare that all of the information given on this form is correct and complete.

Signed:.....

Date:.....

***THANK YOU FOR EXPRESSING AN INTEREST IN VOLUNTEERING AND FOR TAKING THE TIME TO COMPLETE THIS REGISTRATION FORM. YOU WILL BE CONTACTED SHORTLY TO DISCUSS CURRENT OPPORTUNITIES FOR VOLUNTEERING WITH WORCESTERSHIRE COUNTY COUNCIL***