Code Club Volunteer

Department where based: The Hive

Day and times required: Thursdays 6.15-7.45pm or possible Sundays 10.30-12pm

Start date: To be agreed

Note: The Hive is open 8.30 – 22.00 every day except Bank Holidays. Core hours are between 10.00 and 19.00, but events may take place at any time during opening hours, including evenings and weekends.

Overview of the Role

To organise and lead, assisted by a volunteer, a weekly Code Club Session for children aged 9-12 years.   Take children through the code club program using Scratch in the first two terms in order to teach the basic concepts of programming, then move onto HTML & CSS and Python. You will be a role model for potential coding kids show them how enthusiastic you are and how much you love programming! Please note you do need to have a reasonable knowledge of computer programming to be a Code Club volunteer. Our first term uses Scratch but we soon move on to more advanced languages such as Python.

Code Club runs on Thursdays 6.30pm-7.30pm and we are looking to set another club up on Sundays 10.30am-11.30am

Key activities

- To help young children develop coding skills in a fun and creative way.
- To prepare for the session including setting up the laptops/pcs– preparing resources
- Meeting and greeting parents/carers and their children.
- Encourage the parents/carers to linger in The Hive by engaging with them.
- Assist with clearing the area once the session ends.
- To liaise with other code club volunteers to provide staffing cover for all sessions.
- Comply fully with existing policies and procedures of Worcestershire County Council, including Code of Conduct, Health and Safety and Equality and Diversity.

Person specification
We are looking for volunteers who:
- Are warm, friendly and patient personality
- Are able to relate to young children and their families and interact with them in a positive manner
- Have imagination and creativity to aid lively and enjoyable code club sessions
- Are able to work as part of a team and on own initiative.
- Have confidence in leading the sessions

DBS check   **required**
References   **required**

July 2014v.1