

Library Service at Home Book Selection Volunteer

Department where based: The Hive

Hours per week: To be agreed

Days during the week and during the year: To be agreed.

Start date: tbc

Overview of the Role

To assist with the selection of books for customers of the Library Service at Home. To engage with the customer, develop an understanding of their individual reading tastes and share your enthusiasm for books and reading.

Key activities

- Selecting library items for individual readers or groups who are unable to visit the Hive themselves due to age, disability or caring responsibilities
- Issue these items to the customer using self-issue technology
- Pack these items appropriately ready for regular deliveries
- Reliably providing this service at the times agreed in advance by the Library Service
- To liaise with library staff and customers.
- Carry out specified tasks to the best of their ability, in ways which support the aims values and standards of Worcestershire County Council
- To attend regular training sessions as required
- Comply fully with existing policies and procedures of Worcestershire County Council, including Code of Conduct, Health and Safety and Equality and Diversity.

Person specification

We are looking for volunteers who:

- Are polite and courteous at all times
- Are able to engage with a wide range of people
- Have a knowledge of and interest in books and authors.

CRB check required

No

References

Required

Driving license

Not required